

Instructions for filling in forms

Congratulations on taking the steps required to complete your skippers licence. You have been given a set of forms that require completion, in full, in order to apply for your certificate of competence. Please ensure that you complete the forms exactly as follows. If there is anything missing from your forms, your application will be delayed. This delay may require that I have to send the forms back to you in order to have you complete the necessary sections. You will also need to provide us with **4 colour** ID photos and 2 copies of your ID/birth certificate/passport.

Thank you for your cooperation.

Annex 6 – Application form

- Fill in the top half of page one, and ensure that you sign in both places on the bottom of page one and date
- Each and every page needs to be signed and dated

Annex 16 – Record of Experimental Training

- Please fill in the top portion with your name and ID, and sign the bottom and date
- Ensure that you have at least 25 hours listed for your hours and signed by a qualified skipper. A copy of their skippers license to accompany your application.
- Give as much detail as possible as this form must convince SAMSA that you have the necessary experience to be rewarded a certificate of competence
- You must have dates and times, along with the registration number of the vessel.

Annex 16a – Record of Surf Launch Training

- Please fill in the top portion with your name and ID, and sign the bottom and date
- Ensure that you have at least 12 launches listed for your hours and signed by a qualified skipper. A qualified skipper must have surf launch listed as an endorsement on their skippers licence. These launches must occur no more than three times in a day and over 4 separate days.
- We need a copy of the qualified skipper's licence for submitting with your application.
- Give as much detail as possible as this form must convince SAMSA that you have the necessary experience to be rewarded a surf launch endorsement

Annex 17 – Medical and Eyesight form

- Please fill in the top portion with your name and ID, and sign the bottom and date on both pages
- A physician who can test for eye sight and colour blindness can sign the whole form. Otherwise the eyesight portion of the test must be completed by an optometrist ie- SpecSavers is free.



Please look on the forms for this star. If you see it, there should be something there for you to fill in or sign.