



**Marine Notice No. 1 of 2009**

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**Requirement for Safety Drills, Safety Familiarisation and Record Keeping.**

TO SMALL VESSEL OWNERS, OPERATORS, SKIPPERS, AND PRINCIPAL OFFICERS

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*Summary*

This marine notice lists the requirements under *Merchant Shipping (National Small Vessel Safety) Regulations, 2007* (as amended) to provide crewmembers serving onboard small vessels with safety training and be medically fit under the national small vessel certification regime.

1 In accordance with the *Merchant Shipping (National Small Vessel Safety) Regulations, 2007* (as amended) it is the responsibility of skippers to comply with the following:

**a. Regulation 7(3):**

*On each occasion before any vessel is operated, the skipper must—*

*(a) ensure that every person on board the vessel has received essential safety information appropriate to that person's functions on board, including—*

- (i) information about the location on board of the safety appliances and equipment required to be carried on the vessel; and*
- (ii) instruction in the use of such appliances and equipment;*

**b. Regulation 7(4):**

*The skipper of a commercial small vessel must, if it is practicable to do so, cause the vessel's emergency procedures and arrangements, including those in respect of fire-fighting, abandon ship and man overboard, to be practiced at least once each week*

**c. Regulation 14(3):**

*The owner of a commercial small vessel going to sea must, in addition to meeting the requirements of sub-regulations (1) and (2), ensure that—*

*(a) the skipper and every crew member on the vessel hold documentary evidence of having successfully completed approved safety induction training;*

*(b) documentation and data relevant to the skipper and every crew member on the vessel are maintained and readily available for inspection, including documentation and data in respect of their employment, experience, training, medical fitness and competency in assigned duties;*

*(c) the skipper and every crew member, on being assigned to the vessel, are familiarized with their specific duties and with all vessel arrangements, installations, equipment, procedures and vessel characteristics that are relevant to their routine and emergency duties; and*  
*(d) the vessel's crew can effectively co-ordinate their activities in an emergency situation and in performing functions vital to safety or to the prevention or mitigation of pollution.*

2. Furthermore, SAMSA require owners of commercial small vessels to keep proper records of safety training, safety drills and crew records as per *regulation 14(3)(b)*; using a format similar to that shown in **ANNEX 1**.

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**ANNEX 1**

**CREW RECORDS:**

<b>No</b>	<b>CREWMEMBER NAME</b>	<b>MEDICAL CERTIFICATE ISSUE &amp; EXPIRY DATES</b>	<b>ALL DOCUMENTATION IN ORDER</b>	<b>SKIPPER SIGNATURE</b>

**SAFETY RECORD LOGBOOK:**

<b>DATE</b>	<b>TIME</b>	<b>PLACE or POSITION</b>	<b>TYPE OF DRILL/TRAINING</b>	<b>PARTICIPANTS</b>

# Vessel Safety Orientation Log

Vessel \_\_\_\_\_

This certifies that I have read and received a safety orientation briefing on this vessel, including the instructions, emergency assignments, and diagrams contained herein, and that I understand the above.

<b>Date</b>	<b>Name (Print)</b>	<b>Signature</b>